**IB association meeting at St Francis May 19th 2016, 9am**

**Present: Shirley Hazell (St Francis), Nick Thody (St Nicholas), Louise Simpson and Ana Carolina Belmonte (St Paul´s) ………..**

**Minutes: Louise Simpson**

2013 the idea was raised to have an IB association in Brazil in order to have choice on training and workshops.  This would reduce the cost and reliance on the IB directly.  It would allow us to become more independent.  The associations around the world give countries representation to the IB.

There are challenges to setting up.

Many American schools don't want to get involved because they are already members of many associations.

The feeling is that if we start the association up more schools will join.

More integration of schools will raise the likelihood of Portuguese being recognised as an official language of the IB.  At the moment we are a long way away from having Portuguese recognised.

Articles have been written.  Chair will be a head.  But chair needs to be a Brazilian.  This was a stumbling block.

Benefits?

Makes running workshops and inset training cheaper.

Independence from the IB organisation.

The IB maintains a register of registered trainers into which we could dip to set up our own training courses.

Each school would need to commit time and energy to the association.

Cannot make an profit - fundação will need to start with a float.

It was felt that there was a market because so many IB courses in Latin America are delivered in Spanish.

IB trainers and workshop coordinators are paid for by IB.  This is something that we should be driving at school.

Every IB school has the right to be a member of the association

We have to have a website

There are 29 IB schools in Brazil.

Start using home grown talent to run the workshops.  The suggestion is that we start with pyp.

We start by writing to each of the 29 Brazilian IB schools asking for schools to commit to a workshop and we then go ahead with this, covering the costs.

Suggestion that we offer an incentive to schools to get things going.  They pay a membership fee and get priority places on the courses.

R$2000 membership fee.

Actions

People to commit

Set price of annual fee as equivalent of one online workshop

Articles of association to be agreed and submitted.

Executive committee must have RNE number this can be three people - chair, vice chair and treasurer.  Chair and vice must be heads of school.

Questionnaire to be sent out to the schools.

Shirley Hazell offered to be the Chair with Nick Thody as vice.  Carol Belmonte will be the treasurer and is happy to run the website.

Executive to meet in a fortnight and agree next steps.